

Timothy C. Hauenstein Reynolds Township Library  
Board Minutes  
June 2023

Meeting was called to order at 7:02 pm by Chair Sharon McInnis.

Members Present – Sharon McInnis, Mary Ann Wilson, Paul Rehfus, Peggy Peterman and Sara Smith. Absent was Marjorie Morgan.

Others present – Library Director, Cheryl Smith

Motion to approve agenda was made by Paul and seconded by Mary Ann. Approved by all members present.

Motion to approve minutes from previous board meeting made by Mary Ann, seconded by Paul. Approved by all members present.

Treasurer's report for May 2023 and the Profit & Loss budget comparison for April to May 2023 was presented to the board.

Motion to approve pay bills of \$28,276.20 checks 10061-10084, payroll 31369000122-31369000130 and IRS epay was made by Peggy and seconded Sara. Approved by all members present.

No report for Friends of the Library.

Copies of reports from Library Director were given to board members and recapped by Cheryl Smith. She summarized reports and went over updates. A calendar of July events was also given to members.

Circulation is still above last year and still are having new patrons and people in the library. All is going well except for some that have gone to collections. Seed packages check out did very well. Patron catalog will now include Libby digital titles.

Some minor repairs were needed such as the outside faucet. Looking at what to do for floor drain in main entry way. The shed has been built and mounted. The fence is up around AC units and landscaping will be finished.

The Library Director, Cheryl Smith, has volunteered to be on the board of MARC (Montcalm Area Reading Council). This will allow Timothy C. Hauenstein Reynolds Township Library to be in partnership with them.

No public comments were presented.

Old Business:  
None.

New Business:

Resolution No. 2023-1 was discussed and motion to accept was made by Paul and seconded by Mary Ann. Approved by all members present.

Part of the Employee Handbook needs review for an official policy. Assignment for board is to review part 1.

Motion to adjourn meeting was made by Mary Ann and seconded by Paul. Meeting adjourned at 7:34 pm.

Next meeting is to be Thursday, July 20, 2023 at 7:00pm at Timothy C.Hauenstein Reynolds Township Library.

Respectfully submitted by: Secretary, Peggy Peterman

A handwritten signature in cursive script that reads "Peggy Peterman".